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#### **Volunteer Application Form**

We are excited that you are interested in volunteering with us. By filling in the form below we will be able to get an idea of what you would like to do and how much time you have to give which will help us match you to the right role within our organisation.

Please return to volunteers@underthetrees.co.uk or post

U.T.T Volunteers, The Coach House, Haypark Business Centre, Marchmont Ave, Polmont, FK2 0NZ

|  |  |
| --- | --- |
| *Name:*  |  |
| *Contact Address:* |  |
| *Date of Birth:* |  |
| *Phone Number:*  |  |
| *Email:* |  |

|  |
| --- |
| Please tell us a little bit about why you would like to volunteer with Under the Trees. Please also tell us about any skills, qualifications, interests of experience that may be relevant (continue on the back page if necessary): |

**Availability**

Please indicate which days and times you would prefer to volunteer with us. Please note that some opportunities are only available on certain days within certain hours.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Morning** | **Afternoon** | **Evening** |
| *Monday* |  |  |  |
| *Tuesday* |  |  |  |
| *Wednesday* |  |  |  |
| *Thursday* |  |  |  |
| *Friday* |  |  |  |
| *Saturday* |  |  |  |
| *Sunday* |  |  |  |

**Referees**

Please provide the name and contact details for two referees (including how they know you).

If you have worked within the past 5 years, at least one reference should be from your last employer. If not, give the names of people who know you well and are not family relations.

|  |  |
| --- | --- |
| *Name**How do they know you?* | *Contact details* *(Address, telephone number and e-mail)* |
|  |  |
|  |  |

**Disability**

Under the Trees is committed to equal opportunities and does not discriminate on the grounds of disability. If you have a disability and require any special facilities in order to volunteer with us please give details here:

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| --- |
|  |

**Under the rehabilitation of Offenders Act 1974, do you have any unspent criminal convictions?**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

If you have ticked yes, please provide more details about your conviction. Please note: having a conviction will not necessarily stop you from volunteering, but will need to be taken into consideration when assessing your suitability.

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|  |

**Declaration**

I declare that to the best of my knowledge the information given on this form is true and accurate I understand that any offer of volunteering is subject to satisfactory references.

*In accordance with the 1998 Data Protection Act, I agree that Under the Trees may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel.*

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**